



## SAMPLE - Pizza Delivery Auto Inspection Report

OPERATOR \_\_\_\_\_

MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

<b>Exterior</b>	<input type="checkbox"/> Good general appearance?	<input type="checkbox"/> Bumpers present and acceptable?	<input type="checkbox"/> Windshield wipers operable?	<input type="checkbox"/> External mirrors in place and adjusted?	<input type="checkbox"/> License tag present and valid?
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Comments: \_\_\_\_\_  
 \_\_\_\_\_

<b>Interior</b>	<input type="checkbox"/> Rear view mirror present and adjusted?	<input type="checkbox"/> Windows clear of objects?	<input type="checkbox"/> Seat Belts present and operable?	<input type="checkbox"/> Does the horn work?	
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Comments: \_\_\_\_\_  
 \_\_\_\_\_

<b>Lights</b>	<input type="checkbox"/> Headlights work?	<input type="checkbox"/> Turn Signals	<input type="checkbox"/> Back up lights?	<input type="checkbox"/> Emergency Flashers	<input type="checkbox"/> Dome or Interior lighting work?
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Comments: \_\_\_\_\_  
 \_\_\_\_\_  
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<b>Tires</b>	<input type="checkbox"/> Tire condition	<input type="checkbox"/> Rims	<input type="checkbox"/> Tread	<input type="checkbox"/> Do brakes work?	
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Comments: \_\_\_\_\_  
 \_\_\_\_\_  
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Reviewer: \_\_\_\_\_ DATE: \_\_\_\_\_  
 (Signature)

Note: Also validate operator owns the auto or has written permission to use it.

*This checklist provides general information and procedures that may apply to many business operations; however, it is not a comprehensive treatise on the subject, nor a "turnkey" plan to be implemented. Consult with your staff and/or specialists to determine how best this information may guide you to specific plans for your operations. Additionally, this checklist does not substitute for legal advice, which should come from your own counsel. All recommendations described in this checklist are generic and not specific to your unique business operations.*