

Vehicle Safety Program Self-Evaluation

Motor vehicle crashes are the leading cause of occupational fatalities in the United States and driving is probably the riskiest thing your employees do on a daily basis. How effectively are you managing that risk?

Companies or organizations that operate motor vehicles as part of their business need to know “how they are doing” in adhering to the critical elements of a vehicle safety program. This simple self-evaluation form will automatically score your program based on those critical elements. Be honest in how you evaluate each of the 10 components. While a score of 70 or higher is considered a Best Practice target, a score of 100 means you are effectively managing your vehicle safety program.

Open this form on your computer and place a check mark in the box that most closely describes your company’s actions.



We do not do this.

We do this but not all the time, or we do this but do not enforce it.

We do this all the time, keep good records and enforce our policy.

LOSS PREVENTION

Driver Qualification

My company obtains Motor Vehicle Reports (MVR's) before hire on all applicants considered for jobs that require driving for business.

My company obtains MVR's annually on all existing employees who drive on company business whether they use company, rented, or personal vehicles.

My company has written criteria used to disqualify applicants or existing drivers from jobs that require driving for business.

Driver Management

My company has a written policy that clearly defines unsafe drivers, and how those drivers are identified and progressively managed, up to and including termination.

My company has a written policy that clearly defines safe drivers, how those drivers are identified, and how we formally recognize them.

Vehicle Safety Program

My company has a written policy that requires all employees to use safety belts, at all times, in any vehicle in which they drive or ride.

My company has a written policy that forbids any use of alcohol and/or controlled substances while or before driving on company business.

My company has a written policy requiring that employees immediately report all crashes and moving violations that occur when driving company, rented or personal vehicles while on company business.

My company has a written policy requiring minimum personal insurance liability limits of \$100,000/300,000/100,000 for employees driving privately owned vehicles on company business.

My company has a written policy prohibiting family members from driving company owned vehicles, unless they are the spouse of the employee and are over 25 years of age.

Score



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